

# **Invitation for Bids**

Bhokraha Narsingh Rural Municipality

## **Office of the Rural Municipal Executive**

Koshi Province, Sunsari

(First Date of publication: 2025/08/14 AD)

Invitation for Bids No: BNRM/NCB/Goods/2082/083-01

1. **Bhokraha Narsingh Rural Municipality, Office of the Municipal Executive, Koshi Province, Sunsari** has allocated a Budget for procurement of **Supply & Delivery of Office Essential Goods and Accessories** and intends to apply part of the funds to cover eligible payments under the Contract for **BNRM/NCB/Goods/2082/083-01**. Bidding is open to all eligible Bidders.
2. The **Bhokraha Narsingh Rural Municipality, Office of the Municipal Executive, Koshi Province, Sunsari** invites **electronic** bids from Nepalese eligible bidders for the procurement of **Supply & Delivery of Office Essential Goods and Accessories** under National competitive bidding - Single Stage Single Envelope procedures.

*[The bidder may submit the bid for single or more packages/lots as mentioned below and offer discounts/ cross discounts. Evaluation will be done for each package/lot, with contracts awarded based on the award combination that is of least cost to the Purchaser.]*

3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Bhokraha Narsingh Rural Municipality, Office of the Municipal Executive, Koshi Province, Sunsari**, **bhokrahanarsingh.gapa@gmail.com, 9819397474** or may visit PPMO egp system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
4. Bidder has to submit their bid electronically only & may download the bidding documents for e-submission from PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below and the scanned copy (pdf format) of the Bank deposit voucher shall be uploaded by the bidder at the time of electronic submission of the bids.

### **Information to deposit the cost of bidding document in Bank:**

Name of the Bank: Laxmi Sunrise Bank Limited, Bhokraha

Name of Office: Bhokraha Narsingh Rural Municipality

Office Account no.: 07903000034

Rajaswa (revenue) Shirshak no. 14229

5. Pre-bid meeting shall be held at same office at **2025/09/02 & 11:00 AM**. Bids should comply in all respects with the Instruction to Bidder included in the Bid Document. Non compliance with this instruction shall result in disqualification.
6. Electronic bids must be submitted to the Bhokraha Narsingh Rural Municipality, Sunsari through PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) on or before 12:00 Office Hours on 2025/09/14 AD. Bids received after this deadline will be rejected.
7. The bids will be opened in the presence of Bidders' representatives who choose to attend 13:00 office hours, 2025/09/14 AD at the office of Bhokraha Narsingh Rural Municipality. Bids must be valid for a period of **90 days** from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, which shall be valid for 30 days beyond the validity period of the bid.

### **Information to deposit the Bid Security in Bank:**

Name of the Bank: Laxmi Sunrise Bank Limited, Bhokraha

Name of Office: Bhokraha Narsingh Rural Municipality

Deposit Account no.: 07903000168

8. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the **bid and** bid security shall remain the same as specified for the original last date of bid submission.
9. Matters not covered by this notice shall be in accordance with Public Procurement Act-2063 and Public Procurement regulations-2064 and other prevailing regulations.
10. The name and identification of the contracts (*packages/Lots*) are as follows:

S. N.	Contract ID No.	Name of Goods	Quantity	Bid Security Amount (NRs)	Bid Document Fee (NRs).	Bid Validity Period
1.	BNRM/NCB/Goods/2082/083-01	Supply & Delivery of Office Essential Goods and Accessories	2 Packages (as specified in Price schedule for Goods & Section v in Bid Document)	105000	3000	90 days

Chief Administrative Officer

